



No BNI New Member Packets will be sent without the Chapter's New Member Paperwork being received in the BNI Regional Office

Receiving New Member Packets Process

1. Visitor submits application.
2. Membership Committee reviews application, checks references and interviews applicant. Upon approval, they will notify the President and Secretary/Treasurer.
3. Secretary/Treasurer attaches payment or online pay receipt to the application and mails to the BNI Regional office with all appropriate paperwork.
4. Completed application and associated paperwork is received in the BNI regional office, membership status is updated in BNI Connect database, and New Member Packet is mailed to the chapter Secretary/Treasurer.

Very Important Notes: Membership or Renewal is not effective until the application and payment receipt are received in the BNI Regional office. Applications received by the BNI regional office without a check or payment receipt attached will not be processed.

Applications received in the BNI regional office that are not complete or do not have an accompanying Membership Dues Report (MDR) will not be processed.